



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS June 7, 2023**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday,

Directors Present in Person: Joseph Cipres, Chad Leptich, and Gary McCloskey

Directors Present Via Zoom: Ognen Nastov. Location: 7250 Franklin Ave, Los Angeles CA 90046

Directors Absent: Edward Singh

Also Present: James “Jim” Mays, Alex Soriano, Cory Cavanah, Joel Manwarren, Daniel Crook, Adrian Zavala, and Donna Colbert

1. **CALL TO ORDER:** Board President Joseph Cipres called the meeting to order at 10:30AM A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. **Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of June 7, 2023.*
Approval Motion: Chad Leptich **Second:** Gary McCloskey **Ayes:** All
2.1 Roll Call
Edward Singh - *absent*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *aye*
Gary McCloskey - *aye*

3. **PLEDGE OF ALLEGIANCE**
Led by: Joel Manwarren

4. **PUBLIC COMMENTS / RECOGNITION / REPORTS**
None

5. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

- a. Budget/School Update: Mr. Cavanah presented the May 2023 Budget Report to The Board.
- b. LCAP Community Review: Mr. Goyer presented the initial draft of the LCAP Community Review to the Board.
- c. Board Member Resignation: Board Member Edward Singh announced that he would be stepping down from the B.E.S.T. Academy Board.
- d. Prospective Board Member Resumes: Mr. Mays presented the resumes of two potential board members.

6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

All matters under the consent agenda are considered by the Board to be routine, and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Chad Leptich **Second:** Gary McCloskey **Ayes:** All

6.1 Roll Call

Edward Singh - absent
Joseph Cipres - aye
Ognen Nastov - aye
Chad Leptich - aye
Gary McCloskey - aye

a. Approval of the Minutes: *Board Meeting of May 3, 2023*

b. Check Register: *May 2023 Check Registers*

c. Expense Reports: *May Reimbursements*

d. Routine Contract Renewals: *Routine Contract Renewal*

7. ACTION ITEMS

a. Declaration of Need 2023-24

i. Approval communicates to the Commission of Teacher Credentialing our

need for 1 Earth Science teacher

Mr. Mays discussed the requirement for the declaration of need for the 2023-24 school year. Approval from the board communicates to the Commission of Teacher Credentialing our need for 1 Earth Science teacher

Approval Motion: Gary McCloskey **Second:** Ognen Nastov **Ayes:** All

7.1a Roll Call

Edward Singh - absent

Joseph Cipres - aye

Ognen Nastov - aye

Chad Leptich - aye

Gary McCloskey - aye

b. 2022-23 Education Protection Account - Final & 2023-24 Education Protection Account - Preliminary

i. Approval establishes compliance with Article XIII, Section 36(e), with the California Constitution. The governing board of BEST Academy has determined to spend the monies received from the Education Protection Act as shown

Mr. Cavanah displayed the 2022-23 Education Protection Account - Final & 2023-24 Education Protection Account – Preliminary for Board approval.

Approval Motion: Chad Leptich **Second:** Gary McCloskey **Ayes:** All

7.1b Roll Call

Edward Singh - absent

Joseph Cipres - aye

Ognen Nastov - aye

Chad Leptich - aye

Gary McCloskey - aye

c. Contract with Maxim Healthcare Staffing Services, Inc.

i. Approval provides more options for staffing SPED services when needed

Mr. Mays presented the Maxim Healthcare Staffing Services, Inc. contract for Board approval.

Approval Motion: Chad Leptich **Second:** Ognen Nastov **Ayes:** All

7.1c Roll Call

Edward Singh - absent

Joseph Cipres - aye

Ognen Nastov - aye
Chad Leptich - aye
Gary McCloskey - aye

d. FormativED Contract Renewal

i. Approval continues services for marketing, social media, website maintenance and compliance, and consulting.

Mr. Mays presented the FormativED Contract Renewal for Board approval.

Approval Motion: Gary McCloskey **Second:** Ognen Nastov **Ayes:** All

7.1d Roll Call

Edward Singh - absent
Joseph Cipres - aye
Ognen Nastov - aye
Chad Leptich - aye
Gary McCloskey - aye

e. Memorandum of Understanding for Jewish Family Positive Parenting Services

i. Approval establishes parent workshops through the San Diego County Behavioral Health [SD County Agreement 553898] “Triple P” Positive Parenting Program Contract

Mr. Mays displayed the Memorandum of Understanding for Jewish Family Positive Parenting Services for Board approval.

Approval Motion: Ognen Nastov **Second:** Gary McCloskey **Ayes:** All

7.1e Roll Call

Edward Singh - absent
Joseph Cipres - aye
Ognen Nastov - aye
Chad Leptich - aye
Gary McCloskey - aye

f. 2023-2024 Employee Handbook

i. Approval updates the current handbook to current policies and procedures

Mr. Mays presented the 2023-24 Employee Handbook. Board approval updates the current handbook to current policies and procedures.

Approval Motion: Ognen Nastov **Second:** Gary McCloskey **Ayes:** All

7.1f Roll Call

Edward Singh - absent

Joseph Cipres - aye

Ognen Nastov - aye

Chad Leptich – aye

Gary McCloskey - aye

g. New Mexico Employee Handbook Addendum:

i. Approval adds policies and procedures for employees residing in New Mexico.

Mr. Mays presented the New Mexico Employee Handbook Addendum for New Mexico’s employees for Board approval.

Approval Motion: Chad Leptich **Second:** Gary McCloskey **Ayes:** All

7.1g Roll Call

Edward Singh - absent

Joseph Cipres - aye

Ognen Nastov - aye

Chad Leptich – aye

Gary McCloskey - aye

8. BOARD COMMENTS:

Mr. McCloskey expressed his appreciation for all the work on the LCAP. Mr. Nastov and Mr. Leptich echoed the appreciation to Mr. Goyer for his hard work and dedication to the LCAP process.

9. EXECUTIVE DIRECTOR’S COMMENTS:

Mr. Mays expressed his appreciation to Mr. Goyer for organizing and executing the NWEA tests. Additionally, Mr. Mays also thanked the other potential board members for attending the meeting.

10. ADJOURNMENT:

10.1a Roll Call

Edward Singh - absent

Joseph Cipres - aye

Ognen Nastov - aye

Chad Leptich – aye

Gary McCloskey – aye

Upcoming BEST Academy Board Meetings:

- June 13, 2023
- June 28, 2023

Meeting adjourned 12:35pm