



**B.E.S.T. ACADEMY MINUTES:  
REGULAR BOARD MEETING OF THE BOARD OF  
DIRECTORS January 26, 2022**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, January 26, 2022, by online Zoom meeting.

**Directors Present:** Joseph Cipres, Chad Leptich, and Edward Singh

**Directors Absent:** Ognen Nastov, Kristine Stanga

**Also Present:** James “Jim” Mays, Daniel Crook, Cory Cavanah, Joel Manwarren, Joshua Goyer, and Donna Colbert

**1. CALL TO ORDER** Board Vice President, Joseph Cipres, called the meeting to order at 5:31pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

**2. Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of January 26, 2022.*

**Approval Motion:** Edward Singh **Second:** Chad Leptich **Ayes:** All

2.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *ayes*

Ognen Nastov - *absent*

Chad Leptich – *aye*

Kristine Stanga - *absent*

**3. PLEDGE OF ALLEGIANCE**

**Led by:** Chad Leptich

**4. PUBLIC COMMENTS / RECOGNITION / REPORTS**

Mr. Manwarren presented some shout-outs. First to the Poway Performing Art Theater, Mariella Centurion, and teachers for the opportunity for the students to watch a performance of the Nutcracker virtually and other connection activities. Second, over 900 N95 masks were donated to our students by the San Diego County Office of Education. Success coach, Yhanseck Cervantes also deserves a shout-out for delivering the masks to ALC and Learner students.

Third, students received either a gold, silver, or bronze metal in academic growth. Fourth a shout-out to the Success Coaches for going above and beyond and for recent college workshops, assisting with testing, and working with students during winter break for catching up on educational curriculum. Adrian Zavala is a Success Coach who is helping and supporting two students attending ASU courses. Shout-out to Elementary team for helping 49% of students advance student's grade level in the first half of the year. Finally, shout-out to Joshua Goyer for his promotion Student Intervention Coordinator. Mr. Cipres expressed his appreciation in joining the student awards and complemented the teachers for their dedication and detail.

## **5. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION**

- a. December Financial Report:** Mr. Cavanah presented the January financial report to the Board.
- b. Brown Act Training - Virtual Module:** Mr. Soriano discussed having emails resent to view and complete the virtual module of the Brown Act Training.
- c. Update: PCSGP Audit** Mr. Soriano and Mr. Mays displayed the PCSGP Audit. The Board was updated to where B.E.S.T. Academy is in the process in the PCSGP audit.
- d. LCAP Budget Overview for Parents June 2021 & January 2022:** Mr. Crook demonstrated the LCAP Budget Overview to the Board.
- e. LCAP Mid-Year Actions and Expenditures Update:** Mr. Crook presented the LCAP Mid-Year Actions and Expenditures Update .

## **6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR**

All matters under the consent agenda are considered by the Board to be routine, and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to Board vote. Comments by the Board may be made at the discretion of the Chairperson.

**Approval Motion:** Edward Singh **Second:** Chad Leptich **Ayes:** All

### 6.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *absent*

Chad Leptich - *aye*

Kristine Stanga - *absent*

- a. Approval of the Minutes:** *Board Meeting of December 1, 2021*
- b. Expense Reports:** *December Reimbursements*
- c. Check Register:** *December 2021 Check Register*

## 7. ACTION ITEMS

**a. 2021 School Accountability Report Card:** Mr. Crook introduced the 2021 School Accountability Report Card (SARC) to the Board.

**Approval Motion:** Chad Leptich **Second:** Edward Singh **Ayes:** All

### 7.1a Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *absent*

Chad Leptich - *aye*

Kristine Stanga - *absent*

**b. Audit Report for the year ending June 30, 2021:** Mr. Cavanah explained B.E.S.T. Academy's Audit Report for the year ending June 30, 2021.

**Approval Motion:** Chad Leptich **Second:** Edward Singh **Ayes:** All

### 7.1b Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *absent*

Chad Leptich - *aye*

Kristine Stanga - *absent*

**c. Adoption of Policies and Administrative Regulations:** Mr. Soriano presented the Adoption of Policies and Administrative Regulations to the Board.

**Approval Motion:** Chad Leptich **Second:** Edward Singh **Ayes:** All

### 7.1c Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *absent*

Chad Leptich - *aye*

Kristine Stanga - *absent*

**d. Change February 2, 2022 Board Meeting to February 23, 2022:** Mr. Soriano asked the Board to move the Board meeting from February 2, 2022 Board Meeting to February 23, 2022.

**Approval Motion:** Edward Singh **Second:** Chad Leptich **Ayes:** All

### 7.1d Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*  
Ognen Nastov - *absent*  
Chad Leptich - *aye*  
Kristine Stanga - *absent*

**e. Cancel March 2, 2022 Board Meeting:** Mr. Soriano asked the Board to Cancel March 2, 2022 Board Meeting .

**Approval Motion:** Chad Leptich **Second:** Edward Singh **Ayes:** All

7.1e Roll Call

Edward Singh - *aye*  
Joseph Cipres - *aye*  
Ognen Nastov - *absent*  
Chad Leptich - *aye*  
Kristine Stanga - *absent*

**8. BOARD COMMENTS:**

Mr. Leptich thanked the B.E.S.T. Academy staff for their work on LCAP. Mr. Cipres echoed his appreciation.

**9. EXECUTIVE DIRECTOR'S COMMENTS:**

Mr. Mays expressed his gratitude to Donna Colbert for managing her team with the Success Coaches and working on the PCSGP Grant uploads. Alex discussed having a strong leadership team come together as B.E.S.T. Academy grows.

**10. ADJOURNMENT:**

10.1a Roll Call

Edward Singh - *aye*  
Joseph Cipres - *aye*  
Ognen Nastov - *absent*  
Chad Leptich - *aye*  
Kristine Stanga - *absent*

**Upcoming BEST Academy Board Meetings:**

- February 23, 2022
- April 6, 2022
- May 4, 2022
- June 1, 2022

Meeting adjourned 6:49pm

