



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS February 1, 2023**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, February 1, 2023, by online Zoom meeting.

Directors Present: Ognen Nastov, Joseph Cipres, Edward Singh, and Chad Leptich

Directors Absent: Kristine Stanga

Also Present: James “Jim” Mays, Alex Soriano, Cory Cavanah, Joel Manwarren, Daniel Crook, Adrian Zavala, and Donna Colbert

1. **CALL TO ORDER** Board Vice President Joseph Cipres called the meeting to order at 5:31pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.
2. **Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of February 1, 2023.*
Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes:** All
2.1 Roll Call
Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich – *aye*
Kristine Stanga - *absent*
3. **PLEDGE OF ALLEGIANCE**
Led by: Edward Singh
4. **PUBLIC COMMENTS / RECOGNITION / REPORTS**
None
5. **CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION**
 - a. Budget/Enrollment Update: Mr. Cavanah presented the current budget to The Board.

Mr. Mays discussed having a fairly stable enrollment number.

b. Homeschool Update: Mr. Mays discussed parent and student interest increase as B.E.S.T. Academy moves to support homeschool students.

c. Conflict of Interest, FORM 700: Mr. Soriano reminded the Board that it was time to complete the Conflict of Interest, Form 700 document due by April 1, 2023.

d. Board Policies and Employee Handbook: Mr. Soriano shared B.E.S.T. Academy contracted with a Human Resources company to look at and improve Board Policies and Employee Handbook for California employees of B.E.S.T. Academy Charter School.

e. Board President Resignation: Mr. Soriano shared that Board President, Kristine Stanga, resigned effective January 24, 2023.

f. 2023-2024 A and B Track Calendars Mr. Soriano shared information that was provided by legal counsel regarding upcoming changes to Board Meetings and Board Members.

6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

All matters under the consent agenda are considered by the Board to be routine, and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes:** All

6.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *absent*

a. Approval of the Minutes: *Board Meeting of December 7, 2022*

b. Check Register: *December 2022 & January 2023 Check Registers*

c. Expense Reports: *December & January Reimbursements*

7. ACTION ITEMS

a. 2023-25 Christy White Certified Public Accountant Agreement

i. Approval establishes a three-year agreement for audit and tax services

Mr. Soriano presented the 2023-25 agreement for Christy White Certified Public Accountant for The Board's approval.

Approval Motion: Chad Leptich **Second:** Edward Singh **Ayes:** All

7.1a Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *absent*

b. School Accountability Report Card (SARC):

Mr. Crook discussed the School Accountability Report Card (SARC) to The Board for a motion to approve.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes:** All

7.1b Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *absent*

c. Young, Minney and Corr, LLP Services Agreement

i. Establishes services with YMC Legal firm to continue relationship with J Lemmo.

Mr. Soriano discussed establishing services with YMC Legal Firm in order to retain the relation with the previous legal counsel, J. Lemmo.

Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes:** All

7.1c Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *absent*

8. BOARD COMMENTS:

Mr. Leptich discussed his understanding and disappointment that Mrs. Stanga needed to

resign for personal reasons. All the board members agreed, Mrs. Stanga will be greatly missed. Mr. Cipres thanked all for coming to the board meeting.

9. EXECUTIVE DIRECTOR'S COMMENTS:

Mr. Soriano also expressed his disappointment in losing Mrs. Stanga as the Board President. Administration will be searching for a replacement. Mr. Soriano shared his appreciation to Josh Goyer for all his hard work and dedication in planning state testing for our students. Mr. Mays also expressed his gratitude for Mr. Goyer's work in testing along with office staff for equipment. Mr. Mays also expressed his disappointment in losing Mrs. Stanga as a board member.

10. ADJOURNMENT:

10.1a Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *absent*

Upcoming BEST Academy Board Meetings:

- February 28, 2023
- May 3, 2023
- June 7, 2023
- June 28, 2023

Meeting adjourned 6:22pm