



**B.E.S.T. ACADEMY**  
**MINUTES: REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, November 6, 2019**

A meeting of the Board of Directors (the “**Board**”) of B.E.S.T. Academy (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, November 6, 2019, by online Zoom meeting.

**Board Members Present:**

Ognen Nastov, Edward Singh, Joseph Cipres, Chad Leptich

**Board Members Absent:**

Michal Alchikh, Patricia Karlin

**Also Present:**

James “Jim” Mays, Alex Soriano, Corey Cavanah, Brayn Farmer, Jason Arca

**1. CALL TO ORDER**

Chad Leptich called the meeting to order at 5:30 pm and Jason Arca recorded the minutes. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with the business.

**2. AGENDA**

**Motion Passed:** Approve agenda. Passed with a motion by Joseph Cipres and a second by Edward Singh. All members approved by roll-call vote

**3. MINUTES: August 7, 2019**

**Motion Passed:** Approve agenda. Passed with a motion by Joseph Cipres and a second by Edward Singh. All members approved by roll-call vote.

**4. HEARING OF THE PUBLIC**

No one from the public had opted to speak.

**5 to 7. CLOSED SESSION**

There were no matters for a closed session at this time.

**8. PLEDGE OF ALLEGIANCE**

**Led by** Chad Leptich

## **9. PUBLIC COMMENTS / RECOGNITION / REPORTS**

No members of the public had shared any comments.

## **10. CORRESPONDENCE/PROPOSALS/REPORTS**

### **a. Budget Report and Presentation**

CBO verbally reported out 200 student PENSAC submitted in July for funding that is distributed in September. The next distribution will be in December followed by distribution in February. After February, BEST Academy is on a monthly apportionment like any other charter school and entity in the state. CBO shares his screen to present the latest budget report.

We have received 35% of revenues with 65% remaining. 25% of EPA revenue has come in with 75% yet to distributed. 1/10 of payroll and benefits has been paid for the year. Overall, 75% of revenue still remaining with 85% of expenditures still remaining.

### **b. Board By-Laws**

Alex reports to board regarding a sample of board by-laws in a folder in the Drive. Alex asks for consideration to meet and adjust the given board by-laws. Chad requests for the By-Laws to be moved into the Board Doc folder to have its own subfolder.

### **c. Marketing**

Bryan Farmer provides marketing updates on social media and website analytics. The FAQ section will be enhanced based on data. There is a \$10,000 budget allocated to marketing for the rest of the school year. Most marketing campaigns have been building brand recognition. The new marketing video is linked to the bottom of the website.

School Data Report

Report to be submitted next board meeting.

## 11. CONSENT AGENDA

### a. Expense Reports: Board and Directors (PASSED)

Approval Motion: Cipres. Second: Nastov. Ayes: All.

### b. School Calendar (PASSED)

*Establishes a Spring Break Calendar*

Move Spring Break to coincide to the Riverside County Schools.

Approval Motion: Singh. Second: Cipres. Ayes: All.

### c. Administrative Assistant Position (PASSED)

*Establishes a part time Administrative Assistant position at \$20 per hour.*

Approval Motion: Singh. Second: Nastov. Ayes: All.

### d. Special Education Director Contract (PASSED)

*Establishes a contract with a SPED Data Director.*

Approval Motion: Cipres. Second: Singh. Ayes: All.

### e. Championship Cognition (PASSED)

*Establishes a partnership with sports psychology mentorship program*

Clarifications: \$20 per student instead of \$25 per student needs to be corrected.

Approval Motion: Singh. Second: Nastov. Ayes: All.

### f. San Diego Skateboarding Contract (PASSED)

*Established partnership with skateboarding training group.*

Approval Motion: Cipres. Second: Singh. Ayes: All.

### g. Oxford Consulting Contract (PASSED)

*Establishes contract for SPED services to students with IEPs.*

Approval Motion: Cipres. Second: Nastov. Ayes: All.

**h. Board Meeting for By-Laws and Brown Act Training (TABLED)**

*Revisit scheduling a virtual board meeting for Brown Act Training and By-Law Development*

**12. BOARD COMMENTS**

Leptich: Excited about office staff and SPED support. Trusts that Cory has budgeted to make room for contracts.

**13. EXECUTIVE DIRECTORS COMMENT**

Alex: Valuable to experience all the details of starting a charter school before bringing on support.

Jim: We now know where we need assistance and can now focus on expansion.

**14. DATE OF NEXT MEETINGS**

Meeting are on first Wednesdays of the month.

**15. ADJOURNMENT 6:33**

Motion: Cipres. Second: Nastov. Ayes: All.

The regular meeting of the Board of Directors adjourned at 6:33 pm.