



**B.E.S.T. ACADEMY MINUTES:  
REGULAR BOARD MEETING OF THE BOARD OF  
DIRECTORS October 5, 2022**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, October 5, 2022, by online Zoom meeting.

**Directors Present:** Joseph Cipres, Ognen Nastov, Chad Leptich, and Edward Singh

**Directors Absent:** Kristine Stanga

**Also Present:** James “Jim” Mays, Alex Soriano, Daniel Crook, Joel Manwarren, Cory Cavanah, and Donna Colbert

1. **CALL TO ORDER:** Board Vice President, Joseph Cipres, called the meeting to order at 5:30pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.
2. **Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of October, 5, 2022.*

**Approval Motion:** Edward Singh **Second:** Ognen Nastov **Ayes:** All

2.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich – *absent*

Kristine Stanga - *absent*

3. **PLEDGE OF ALLEGIANCE**

**Led by:** Ognen Nastov

4. **Closed Session: MOVED TO END OF MEETING**

Pending Legislation (Gov. Code Section 54956.9) Vice President, Cipres, reported out that the Board was updated on pending legislation.

5. **PUBLIC COMMENTS / RECOGNITION / REPORTS**

None

**6. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION**

- a. Enrollment Update:** Mr. Mays updated the Board on the current enrollment numbers and future potential strategies on increasing enrollment.
- b. Assessment Update:** Mr. Mays presented the annual California Assessment to the Board.
- c. Instructional Options for Families:** Mr. Mays discussed additional homeschool instructional options for family.
- d. Home/School Liaison Job Description:** Mr. Soriano discussed the potential for a possible Home/School Liaison position in the future.

**7. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR**

All matters under the consent agenda are considered by the Board to be routine, and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to Board vote. Comments by the Board may be made at the discretion of the Chairperson.

**Approval Motion:** Ognen Nastov **Second:** Edward Singh **Ayes:** All

7.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *absent*

**a. Approval of the Minutes:** *Board Meeting of September 7, 2022*

**b. Check Register:** *September2022 Check Register*

**c. Expense Reports:** *September Reimbursements*

**8. ACTION ITEMS**

**a. Enrollment and Personnel Manager Job Description:** Mr. Soriano presented the Enrollment and Personnel Manager Job Description for Board approval.

**Approval Motion:** Edward Singh **Second:** Ognen Nastov **Ayes:** All

8.1a Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *aye*  
Kristine Stanga - *absent*

**b. Educational Units for Homeschool Families:**

Mr. Mays presented the allowance for educational units for families to choose vendors to provide their student with personalized learning.

**Approval Motion:** Ognen Nastov **Second:** Edward Singh **Ayes:** All

8.1b Roll Call

Edward Singh - *aye*  
Joseph Cipres - *aye*  
Ognen Nastov - *aye*  
Chad Leptich - *aye*  
Kristine Stanga - *absent*

**9. BOARD COMMENTS:**

Mr. Cipres requested a monthly calendar of events from Mr. Manwarren.

**10. EXECUTIVE DIRECTOR'S COMMENTS:**

Mr. Mays expressed his appreciation for the staff and the Board for their continued commitment to B.E.S.T. Academy Charter School.

**11. ADJOURNMENT:**

**Approval Motion:** Chad Leptich **Second:** Edward Singh **Ayes:** All

11.1a Roll Call

Edward Singh - *aye*  
Joseph Cipres - *aye*  
Ognen Nastov - *aye*  
Chad Leptich - *aye*  
Kristine Stanga - *absent*

**Upcoming BEST Academy Board Meetings:**

- November 2, 2022
- December 1, 2022
- February 1, 2022
- March 1, 2022
- April 5, 2022
- May 3, 2022
- June 7, 2022
- June 28, 2022

Meeting adjourned 7:08pm