



B.E.S.T. ACADEMY
MINUTES: SPECIAL MEETING OF THE BOARD OF DIRECTORS
Thursday, January 30, 2020

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Monday, December 9, 2019, by online Zoom meeting.

Directors Present:

Patricia “Patti” Karlin, Joseph Cipres, Edward Singh, Ognen Nastov, Michal Alchikh, Chad Leptich

Directors Absent: none

Also Present:

James “Jim” Mays, Alex Soriano, Jeff Felix, Enriqueta “Queta” Luquin, Corey Cavanah, Jason Arca, and Isa Melvin

1. CALL TO ORDER

Patricia Carlin called the meeting to order at 5:31 pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. AGENDA

Motion Passed: Approve agenda

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes:** All

3. APPROVAL OF MINUTES: To be approved at February 5, 2020 Regular Board Meeting

4. HEARING OF THE PUBLIC

No one from the public had opted to speak.

5. ADJOURN TO CLOSED SESSION

There were no matters for a closed session at this time.

6. CLOSED SESSION

There were no matters for a closed session at this time.

7. RECONVENE REGULAR MEETING

There were no matters for a closed session at this time.

8. PLEDGE OF ALLEGIANCE

Led by: Patti Karlin

9. PUBLIC COMMENTS / RECOGNITION / REPORTS

No members of the public shared any comments.

10. BOARD TRAINING

a. Brown Act Training Presentation by Dr. Jeff Felix

Dr. Felix presented on the Ralph A. Brown Act and recent SB126 legislation. Dr. Felix provided recommendations for satisfying and exceeding meeting and posting requirements. Requirements for board meeting types and options for making meetings open and accessible to public were discussed.

11. CORRESPONDENCE/PROPOSALS/REPORTS

a. Sample Board By-laws- First Read

Corey Cavanah presented a sample template of recommendations for Board By-Laws. A first draft outline was shown with sample options. Highlighted sections included: Designated Directors and Term, Directors' Terms, Place of Board of Directors Meetings, Teleconference Meetings, Compensation and Reimbursement. Mr. Cavanah suggested bringing the outline back for a second read, possibly at the February meeting, with a March vote. Officers of the corporation were also discussed and Mr. Cavanah agreed that several of these roles could be combined.

b. Sample Board Policies- Policies were already approved at September Board meeting and will be made more accessible on B.E.S.T. website.

- i. Title IX, Harassment, Discrimination, Bullying Policy**
- ii. Uniform Complaint Policy**
- iii. Suicide Prevention Policy**
- iv. Conflict of Interest Policy**
- v. Suspension & Expulsion Policy**
- vi. Nepotism Policy**

12. CONSENT AGENDA

a. Board Member Meeting Stipend: *Approval of this item establishes a stipend for board members that choose to receive stipend per meeting attendance*

Recommended \$150 stipend for meeting time and compensation for technology and internet usage. Stipend would not be retroactive and, instead, would be for current and future board meetings.

Approval Motion: Michael Alchikh **Second:** Ognen Astov

1.1 Roll Call

Patricia Karlin- Abstained

Edward Singh- Aye

Joseph Cipres- Aye

Ognen Nastov- Aye

Michal Alchikh- Aye

Chad Leptich- Abstained (technology issue prevented clear vote during meeting)

b. Calendar: *Approval of this calendar allows for Summer School session for grades 3-12*

Jim Mays presented summer program for charter school students with breaks and semester start and end dates given.

Approval Motion: Ognen Nastov **Second:** Joseph Cipres **Ayes:** All.

Chad Leptich was unable to vote due to ongoing technology issues.

13. BOARD COMMENTS

a. A board member asked how the amount of the stipend was determined. Jim Mays and Alex Soriano explained that the amount was determined by B.E.S.T.'s budget and by comparing stipends of other nearby, comparably-sized schools.

14. EXECUTIVE DIRECTORS COMMENT

a. Jim Mays recognized Board Member, Patti Karlin, for a national level award she will be receiving in Washington D.C., in March, by the National Association of Federal Education Programs Administrators for her outreach and work with parents and Title I students.

15. DATES OF NEXT BOARD MEETINGS

- February 5th, 2020- Wednesday
- March 4th, 2020- Wednesday
- May 6th, 2020- Wednesday

16. ADJOURNMENT 7:09 p.m.

Motion Passed: Approve motion to adjourn

Motion: Joseph Cipres **Second:** Edward Singh **Ayes:** All.

The special meeting of the Board of Directors adjourned at 7:09 p.m.